

**TONBRIDGE & MALLING BOROUGH COUNCIL**

**LEISURE and ARTS ADVISORY BOARD**

**10 June 2014**

**Report of the Director of Street Scene & Leisure**

**Part 1- Public**

**Matters for Information**

**1 LEYBOURNE LAKES COUNTRY PARK – CONCESSIONS**

**Summary**

**The report updates Members on concessions recently awarded at Leybourne Lakes Country Park.**

**1.1 Introduction**

1.1.1 At the December 2013 Leisure and Arts Advisory Board proposed terms and conditions for the fishing rights and catering concession at Leybourne Lakes Country Park were approved (Decision 130146MEM). These contracts have recently have been awarded and this report provides Members with an update on each of these concessions.

**1.2 Fishing Concession**

1.2.1 Leybourne Lakes has six lakes where fishing occurs. The previous agreement (managed by Mid Kent Fisheries) expired on 31 March 2014 and included all six lakes.

1.2.2 The fishing rights were reviewed before seeking quotations and it was agreed to exclude two smaller lakes from the main quotation process in order to secure these for local community clubs. The areas known as 'Sand' and 'Reed' ponds have historically been used by 'Strikers' and 'Freemasons Arms' and separate agreements are now in place with these local clubs.

1.2.3 The remaining four 'main' lakes known as 'The Ocean', 'Roaden Island', 'Larkfield' and 'The Railway' were offered in one quotation package. The Council reviewed the quotations received and awarded the five year license to 'Medway Valley Fisheries'. Medway Valley Fisheries are liaising with staff on site to carry out improvement works to the 'fishing swims' and attended the recent User Panel Meeting to meet other stakeholders of the site.

### **1.3 Catering Concession**

- 1.3.1 This contract allows for the provision of a mobile catering unit located within the Park. 'The limes' catering concession had previously been the Parks contractor for nine years although unfortunately gave notice to terminate their agreement and ceased trading in November 2013.
- 1.3.2 The Council sought quotations for a three year contract to start on 1 April 2014 and, after review, awarded the contract to 'Express Catering'.

### **1.4 Legal Implications**

- 1.4.1 The Council's Legal Services has been consulted to ensure all legal obligations are met in accordance with the Council's Constitution.

### **1.5 Financial and Value for Money Considerations**

- 1.5.1 The previous agreements provided the Council with a combined annual income of £21,500. The new agreements provide the Council with a combined annual income of £22,550

### **1.6 Risk Assessment**

- 1.6.1 Appropriate risk assessments, insurances and professional qualifications have been sought in regard to all agreements.

Background papers:

contact: Michael Harris

Nil

Robert Styles  
Director of Street Scene & Leisure